

# **REALTORS® Association of Indian River County, Inc.**

## **APPLICATION PROCESS**

You will find enclosed in this packet:

- Application for Membership
- 2025/2026 Dues and Application Fee sheet
- Orientation Policy and Schedule sheet

After fully completing the application, please return it to the Association office along with a copy of your real estate license and a check for the appropriate amount (see dues and application fee sheet). An executive officer will examine your application and, if everything is in order, they will send a recommendation to the Board of Directors that you be approved for membership pending completion of the required orientation course.

An orientation course is held the fourth Thursday of every other month from 8:45AM to 4PM. This Course is held in the Association auditorium and covers: Association Bylaws, Code of Ethics, Professional Standards, MLS Rules and Regulations, antitrust, equal opportunity, and agency. Attendance is a condition of membership. An exam will be given after the class and successful completion is required.

As a new member I know you will want to attend the MLS class that is held monthly (please see the BULLETIN for schedule). This class covers all of the basic information needed to work within the Multiple Listing System. Reservations for the class may be made by contacting the Association.

The Board of Directors meet the third Tuesday of each month. The Board of Directors at this meeting will review applications received by the Thursday prior to the orientation class. If the candidate has completed orientation and meets all other requirements, the Association will accept your membership. A formal induction ceremony will be held the following month welcoming you as a REALTOR® member to the Association. You will be notified by letter of your acceptance and invited to the induction ceremony during the General Membership Meeting

Please note: The terms REALTOR® and REALTORS® are registered trademarks of the NATIONAL ASSOCIATION OF REALTORS® and denote membership in the organization. Please refrain from using the trademarks until you have been accepted as a member of the Association.