

Orientation & Training Policy for New MLS-Only Members

MLS Rules and Regulations, Section 17 states, “Any applicant for MLS Participation and any licensee affiliated with an MLS Participant who desires access to MLS-generated information shall complete an orientation program of no more than eight (8) classroom hours devoted to the MLS Rules and Regulations, and computer training related to MLS information entry & retrieval and the operation of the MLS within ninety (90) days after access has been provided.”

Therefore, all new MLS applicants are required to complete the course “MLS Orientation”, which is a review and discussion of local MLS rules & regulations. Active REALTORS® in compliance with their primary association may request a waiver for this course after activation of membership.

Failure to comply with this ruling in a timely manner will result in the new applicant being suspended and eventually dropped from consideration by the Association. Reapplication to the Association will require payment to the Association of new application fee in the amount equal to the original fee. The Board of Directors upon applicant’s request will consider exceptions on an individual basis.

MLS Orientation Schedule

Thursday	October	31st	2024	1:30 – 4:00
Thursday	January	23rd	2025	1:30 – 4:00
Thursday	March	27th	2025	1:30 – 4:00
Thursday	May	22nd	2025	1:30 – 4:00
Thursday	August	7th	2025	1:30 – 4:00
Thursday	October	30th	2025	1:30 – 4:00

MLS Computer Training Schedule

Matrix from CoreLogic

Tuesday	Oct	29 th	9:00-11:00	101 – Basic, The Foundations
Tuesday	Oct	29 th	11:30-1:30	201 – Manage Clients, Master Searches
Tuesday	Oct	29 th	2:30-4:30	301 – CMA/Realist/Public Records
Tuesday	Nov	19 th	9:00-11:00	501 – MLSTouch/OneHome/Stats & Mkt
Tuesday	Nov	19 th	11:30-1:30	101 – Basic, The Foundations
Tuesday	Nov	19 th	2:30-4:30	401 – Adding & Editing, Market Watch
Tuesday	Dec	17 th	9:00-11:00	201 – Manage Clients, Master Searches
Tuesday	Dec	17 th	11:30-1:30	101 – Basic, The Foundations
Tuesday	Dec	17 th	2:30-4:30	401 – Adding & Editing, Market Watch