

Orientation & Training Policy for New MLS-Only Members

MLS Rules and Regulations, Section 17 states, “Any applicant for MLS Participation and any licensee affiliated with an MLS Participant who desires access to MLS-generated information shall complete an orientation program of no more than eight (8) classroom hours devoted to the MLS Rules and Regulations, and computer training related to MLS information entry & retrieval and the operation of the MLS within ninety (90) days after access has been provided.”

Therefore, all new MLS applicants are required to complete the course “MLS Orientation”, which is a review and discussion of local MLS rules & regulations. Active REALTORS® in compliance with their primary association may request a waiver for this course after activation of membership.

Failure to comply with this ruling in a timely manner will result in the new applicant being suspended and eventually dropped from consideration by the Association. Reapplication to the Association will require payment to the Association of new application fee in the amount equal to the original fee. The Board of Directors upon applicant’s request will consider exceptions on an individual basis.

MLS Orientation Schedule

Wednesday	November ‘23	8 th	2023	10:00 – 12:30
Wednesday	February ‘24	21 st	2024	10:00 – 12:30
Wednesday	April	17 th	2024	10:00 – 12:30
Wednesday	June	19 th	2024	10:00 – 12:30
Wednesday	August	14 th	2024	10:00 – 12:30
Wednesday	October	16 th	2024	10:00 – 12:30

MLS Computer Training Schedule Matrix from CoreLogic

Tuesday	Jan	23 rd	9:00-11:00	101 – Basic, The Foundations
Tuesday	Jan	23 rd	11:30-1:30	201 – Manage Clients, Master Searches
Tuesday	Jan	23 rd	2:30-4:30	301 – CMAs/ReaList/Public Records
Tuesday	Feb	27 th	9:00-11:00	401 – Adding & Editing, Market Watch
Tuesday	Feb	27 th	11:30-1:30	101 – Basic, The Foundations
Tuesday	Feb	27 th	2:30-4:30	301 – CMAs/ReaList/Public Records
Tuesday	Mar	26 th	9:00-11:00	101 – Basic, The Foundations
Tuesday	Mar	26 th	11:30-1:30	201 – Manage Clients, Master Searches
Tuesday	Mar	26 th	2:30-4:30	301 – CMAs/ReaList/Public Records