

## Orientation & Training Policy for New MLS-Only Members

MLS Rules and Regulations, Section 17 states, “Any applicant for MLS Participation and any licensee affiliated with an MLS Participant who desires access to MLS-generated information shall complete an orientation program of no more than eight (8) classroom hours devoted to the MLS Rules and Regulations, and computer training related to MLS information entry & retrieval and the operation of the MLS within ninety (90) days after access has been provided.”

Therefore, all new MLS applicants are required to complete the course “MLS Orientation”, which is a review and discussion of local MLS rules & regulations. Active REALTORS® in compliance with their primary association may request a waiver for this course after activation of membership.

Failure to comply with this ruling in a timely manner will result in the new applicant being suspended and eventually dropped from consideration by the Association. Reapplication to the Association will require payment to the Association of new application fee in the amount equal to the original fee. The Board of Directors upon applicant’s request will consider exceptions on an individual basis.

\*\*\*\*\*

### MLS Orientation Schedule

Wednesday	November 2022	16 <sup>th</sup>	2022	10:00 – 12:30
Wednesday	February 2023	15 <sup>th</sup>	2023	10:00 – 12:30
Wednesday	April 2023	5 <sup>th</sup>	2023	10:00 – 12:30
Wednesday	June 2023	14 <sup>th</sup>	2023	10:00 – 12:30
Wednesday	August 2023	23 <sup>rd</sup>	2023	10:00 – 12:30
Wednesday	November 2023	8 <sup>th</sup>	2023	10:00 – 12:30

\*\*\*\*\*

### MLS Computer Training Schedule Matrix from CoreLogic

Tuesday	Mar	28 <sup>th</sup>	9:00-11:00	201 – Manage Clients, Master Searches
Tuesday	Mar	28 <sup>th</sup>	11:30-1:30	301 – CMAs/ReaList/Public Records
Tuesday	Mar	28 <sup>th</sup>	2:30-4:30	101 – Basic, The Foundations
Tuesday	Apr	25 <sup>th</sup>	9:00-11:00	301 – CMAs/ReaList/Public Records
Tuesday	Apr	25 <sup>th</sup>	11:30-1:30	501 – MLSTouch/OneHome/Stats
Tuesday	Apr	25 <sup>th</sup>	2:30-4:30	401 – Adding & Editing, Market Watch
Tuesday	May	23 <sup>rd</sup>	9:00-11:00	101 – Basic, The Foundations
Tuesday	May	23 <sup>rd</sup>	11:30-1:30	201 – Manage Clients, Master Searches
Tuesday	May	23 <sup>rd</sup>	2:30-4:30	501 – MLSTouch/OneHome/Stats