

Orientation & Training Policy for New MLS-Only Members

MLS Rules and Regulations, Section 17 states, “Any applicant for MLS Participation and any licensee affiliated with an MLS Participant who desires access to MLS-generated information shall complete an orientation program of no more than eight (8) classroom hours devoted to the MLS Rules and Regulations, and computer training related to MLS information entry & retrieval and the operation of the MLS within ninety (90) days after access has been provided.”

Therefore, all new MLS applicants are required to complete the course “MLS Orientation”, which is a review and discussion of local MLS rules & regulations. Active REALTORS® in compliance with their primary association may request a waiver for this course after activation of membership.

Failure to comply with this ruling in a timely manner will result in the new applicant being suspended and eventually dropped from consideration by the Association. Reapplication to the Association will require payment to the Association of new application fee in the amount equal to the original fee. The Board of Directors upon applicant’s request will consider exceptions on an individual basis.

MLS Orientation Schedule

Wednesday	November	16 th	2022	10:00 – 12:30
Wednesday	February	15 th	2023	10:00 – 12:30
Wednesday	April	12 th	2023	10:00 – 12:30
Wednesday	June	14 th	2023	10:00 – 12:30
Wednesday	August	23 rd	2023	10:00 – 12:30
Wednesday	November	8 th	2023	10:00 – 12:30

MLS Computer Training Schedule Matrix from CoreLogic

Tuesday	Oct	25 th	9:00-11:00	101 – Basic, The Foundations
Tuesday	Oct	25 th	11:30-1:30	201 – Manage Clients, Master Searches
Tuesday	Oct	25 th	2:30-4:30	301 – CMAs/ReaList/Public Records
Thursday	Nov	10 th	9:00-11:00	501 – MLS Touch / eProperty / Stats
Thursday	Nov	10 th	11:30-1:30	401 – Adding & Editing, Market Watch
Thursday	Nov	10 th	2:30-4:30	101 – Basic, The Foundations
Tuesday	Dec	13 th	9:00-11:00	201 – Manage Clients, Master Searches
Tuesday	Dec	13 th	11:30-1:30	101 – Basic, The Foundations
Tuesday	Dec	13 th	2:30-4:30	401 – Adding & Editing, Market Watch