

Orientation & Training Policy for New MLS-Only Members

MLS Rules and Regulations, Section 17 states, "Any applicant for MLS Participation and any licensee affiliated with an MLS Participant who desires access to MLS-generated information shall complete an orientation program of no more than eight (8) classroom hours devoted to the MLS Rules and Regulations, and computer training related to MLS information entry & retrieval and the operation of the MLS within ninety (90) days after access has been provided."

Therefore, all new MLS applicants are required to attend the following classes:

- ✓ MLS Orientation discussion regarding local MLS rules and regulations
- ✓ Computer-training class on *Matrix*, an MLS product from CoreLogic/MarketLinx

Failure to comply with this ruling in a timely manner will result in the new applicant being suspended and eventually dropped from consideration by the Association. Reapplication to the Association will require payment to the Association of new application fee in the amount equal to the original fee. The Board of Directors upon applicant's request will consider exceptions on an individual basis.

MLS Orientation Schedule

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| Tuesday | November | 2 nd | 2021 | 1:35 – 3:40 (<i>prev. Oct 28</i>) |
| Wednesday | February | 16 th | 2022 | 10:00 – 12:30 |
| Wednesday | April | 20 th | 2022 | 10:00 – 12:30 |
| Wednesday | June | 22 nd | 2022 | 10:00 – 12:30 |
| Wednesday | August | 17 th | 2022 | 10:00 – 12:30 |
| Wednesday | November | 16 th | 2022 | 10:00 – 12:30 |

MLS Computer Training Schedule Matrix from CoreLogic

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| Monday | Dec | 13 th | 10:00-12:00 | Stats / Input & Edit / eProperty |
| Monday | Dec | 13 th | 1:30-3:30 | Advanced / CMA |
| Tuesday | Jan | 25 th | 9:00-11:00 | 101 – Basic, The Foundations |
| Tuesday | Jan | 25 th | 11:30-1:30 | 201 – Manage Clients/Master Searches |
| Tuesday | Jan | 25 th | 2:30-4:30 | 301 – CMAs, Realist, Public Records |
| Tuesday | Feb | 22 nd | 9:00-11:00 | 401 – Adding/Editing Listings, Hotsheets |
| Tuesday | Feb | 22 nd | 11:30-1:30 | 101 – Basic, The Foundations |
| Tuesday | Feb | 22 nd | 2:30-4:30 | 501 – MLS Touch / eProperty / Stats |